**Nomination for Board of Directors**

This form is to be used for the nomination of eligible individuals for the position of Board Director.

**Eligibility and Requirements**

*Application Criteria*

* + - Candidates for the Board should be a current FEX business family member, FBN Canada member or FEA member in good standing.
    - Candidates for the Board are expected to have a strong personal commitment to, or engagement in the business family community in Canada.
    - Candidates for the Board who are not a family business member and are not FEA designates must become a member and be willing to take, in part or in full, the FEA Program.
    - FEX remains a growing organization, early in its development. Therefore, Board members who can roll up their sleeves and help get things done will be impactful.

*Time Commitment*

* + - Members of the Board are expected to sit on the Board for a three (3) year term and may be eligible to serve a second term.
    - Members of the Board are expected to participate in Board meetings, where FEX’s in-person Board meetings occur 4 - 6 times per year with Board and Committee video and conference calls occurring based on workload.
    - Members of the Board are expected to work and to sit on at least one of the Board Committees.
    - Members of the Board are encouraged to attend annual business events such as Symposium and Family Enterprise Award of the Year.

*Remuneration*

* + - Members of the Board receive no remuneration but may request travel cost reimbursement.

**Nomination Process and Submission Instructions**

Committee’s Final Decision

**August 10 to 17**

Elections at the

AGM

**September 15th**

Nominations

Open

**June 1st**

Nominations

Close

**July 15th**

Qualified Candidates’ Interviews

**July 16 to August 10**

The nomination form must be completed and received by Family Enterprise Xchange head office no later than **Wednesday, July 15, 2020, 12:00 PM (noon) ET**.

Submit this form to the attention of the Governance and Nominating Committee Chair, by mail to:

**690 Dorval Drive**

**Suite 135**

**Oakville, Ontario L6K 3W7**

*or* by email as PDF attachment to: [AGM@FEXCanada.ca](mailto:AGM@FEXCanada.ca)

**FEX will confirm receipt of delivery within the next business day of submission.**

**Nomination Form**

I, First and Last Name herby nominate myself or First and Last Name of nominee for a position on the Board of Directors of Family Enterprise Xchange for the term commencing in 2020.

Nominator’s Signature: Date: Click or tap to enter a date.

I, First and Last Name agree to stand for election to the Board of Directors of Family Enterprise Xchange and, if elected, I am prepared to devote the time and energy required of me to promote the best interests of the organization.

Nominee’s Signature: Date: Click or tap to enter a date.

**Nominee Contact Information**

Name of Nominee: First and Last Name

Mailing Address: Street address, Suite/Apt. number, City, Province, Postal Code

Cellphone Number: 000-000-0000

Email: Enter email address here.

**If you are a current member of Family Enterprise Xchange, please specify membership category:**

Enter membership category here.

**List of Required Documents**

Eligible Board candidates must provide the following documents to the Governance and Nominating Committee:

* Nomination Form
  + - Candidate’s Written Statement

*All candidates must provide a brief one-page statement of why he/she would like to serve on the FEX Board of Directors, and how they will contribute.*

* + - Curriculum vitae or resumé
    - Reference letters are acceptable but not a requirement

**Withdrawal of a Nomination**

Any nominee may request the withdrawal of his or her nomination no later than ten (10) days before the AGM.

**FEX Office use only | Form and documents received by:**  Enter Name  **Date:** Click or tap to enter date.